

COMMUNITY CONNECTIONS



FLINT HILLS
TECHNICAL COLLEGE

Experience | Success.

Summer 2009

Continuing Education, Personal Enrichment

COMMUNITY CONNECTIONS

Continuing Education at FHTC:

Courses and programs dedicated to your personal and professional development.

Whether you're looking to learn a language, get in shape, develop as an artist, meet people, explore ideas, expand your culinary repertoire, become computer savvy, or pursue professional or personal growth opportunities, you'll find something at Flint Hills Technical College.

Three Easy Ways to Enroll:

Online: <http://flinthills.augusoft.net>

On the Phone: (620) 341-1392

On Paper: Simply fill out the form on the back of this catalog and return it with your payment.

Give the Gift of Lifelong Learning

Community Connections gift certificates make the perfect gift for any occasion! From sushi to Spanish and Microsoft to meditation, you're sure to find something for everyone on your list. For more information, please call Amy at 341-1392.

Teach at FHTC

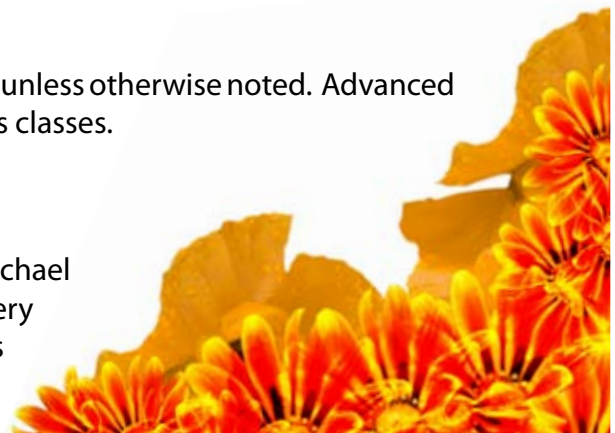
We are always looking for new courses and instructors. If you have an idea for a class, lecture, or workshop, please contact Rachael at (620) 343-4600 ext. 1372, or email her at rleclear@fhtc.edu. You may also download our instructor proposal form at <http://flinthills.augusoft.net>. We appreciate your interest in working with FHTC Business & Industry Training Center!

Note:

All classes held at FHTC, 3301 W. 18th Ave., Emporia, KS, unless otherwise noted. Advanced registration is required for all Community Connections classes.

On the Cover:

The Summer 2009 Catalog cover was designed by Michael Bird. This summer, he will teach classes on the very Adobe CS3 publishing applications used to create this catalog. See page six for additional details.



COMMUNITY CONNECTIONS

ARTS & LANGUAGE

Beginning Jewelry: Various Techniques in Stone Setting

Instructor: Jan Spade

Cost: \$85

Location: Emporia High School

Schedule: Monday, Wednesday & Friday, June 1, 3, & 5, 6:00-9:00 PM

Students in this class will learn various ways to set stones by choosing either a bezel, prong, or entrapment project. Finished pieces could include rings, pendants, bracelets, or other creations of the student's choosing. Come enjoy a week of cutting, soldering, polishing and more!

Patriotic Jewelry in Polymer Clay

Instructor: Susan Adam

Cost: \$59

Schedule: Wednesday & Thursday, June 10 & 11, 6:00-8:00 PM

Learn basic cane techniques with polymer clay to design your own patriotic necklace or bracelet from start to finish. Polymer clay is cured using a standard oven! You will use various caning techniques to create U.S. flag and firecracker beads. Learn the "secrets" to reducing your canes with minimal waste and polish them before the final assembly. The outcome of this class is to wear your jewelry home and have some fun.

Beginning Drawing for Adults

Instructor: Charlotte Nickel

Cost: \$79

Schedule: Tuesdays & Thursdays, June 2-June 25, 7:00-8:30 PM

Have you always wanted to learn to draw, but didn't think you had enough "talent"? By using exercises from "Drawing on the Right Side of the Brain" by Betty Edwards, you will learn how to "see" like an artist sees. In a few weeks, you will be able to draw a realistic-looking object. Surprise yourself this summer - learn a new skill! The book will be available in the FHTC Bookstore for those wishing to purchase it (recommended, but not required).

Learn How to Draw this Summer!

Instructor: Charlotte Nickel

Cost: \$69

Schedule: Tuesdays & Thursdays, July 7-30, 10:00-11:30 AM

Attention 4th, 5th, and 6th graders! Learn how to draw using techniques that access the right side of the brain. Young students will be delighted and surprised at how well and how quickly they can learn to draw this summer. Exercises from "Drawing on the Right Side of the Brain" by Betty Edwards will be used. Small classes will enable the teacher a lot of time to focus on the student. Open up a whole new world for your child this summer!



The book will be available in the FHTC Bookstore for those wishing to purchase it (recommended, but not required).

how to create a photograph with their own style. Students must provide their own digital camera with manual settings.

Scrapbooking

Instructor: Amy Hervey

Cost: \$29

Schedule: Thursday, June 18, 7:00-9:00 PM

New to scrapbooking? Feeling overwhelmed with pictures and need to get caught up? At this workshop, you will get 12 layouts done in two hours! You choose your own paper pack. All pieces will be pre-cut for you. You will put it all together using my examples at the workshop. To see the Level 2 Paper Pack choices, visit Amy Hervey's website at www.amyhervey.myctmh.com and click on Shop Online. **Registration required by June 4.**

Introduction to Digital Photography

Instructor: Jennifer Speck

Cost: \$89

Schedule: Tuesdays, June 9-July 14, 6:30-8:30 PM

This class will teach basic operation of the digital camera as well as the technical aspects of camera use. The assignments are designed to teach camera functions with an emphasis on developing an artistic view through photography. Topics will include: shutter speed, depth of field, framing, stop action or motion, and portraiture. In class we will have student presentations over the assignments followed by class discussions. By the end of the term the student will have a better understanding of digital photography and

Blue Ribbon Floral Arranging

Instructor: Paula Roper

Cost: \$9

Schedule: Wednesday, July 22, 7:00-8:00 PM

Paula Roper with Paula's Creations will be showing several different floral designs suitable to enter into Lyon County Fair to help you win a Blue Ribbon at the Fair! She will be using different containers and designs to help make arrangements suitable for use at any time. Some hands on arranging will be available to class participants.

How to Read the Treble Clef

Instructor: Regina Murphy

Cost: \$15

Schedule: Tuesday, June 9, 7:00-8:00 PM

Have you ever wondered what all those marks are in your church hymnal, or wanted to pick out notes on the piano? Quickly learn how to read the treble clef, translate it to a keyboard, and feel more confident in your music reading!

An Hour with Bach

Instructor: Regina Murphy

Cost: \$15

Schedule: Tuesday, June 16, 7:00-8:00 PM

An introduction to the life and music of one of the world's greatest composers. Listen, discuss and learn all about Johann Sebastian Bach.

COMMUNITY CONNECTIONS



Bachelor Chow 103: Spices and Spice Combinations

Instructor: Regina Murphy
Cost: \$19
Schedule: Monday, June 22, 6:00-7:00 PM

You've got your salt and your pepper, but what about cayenne? cumin? celery salt? ginger? Taste a variety of spices you can get in any store, and taste several different combinations that can be used to season your cooking, from pastas to barbecue rubs!

Bachelor Chow 104: The Versatility of Eggs

Instructor: Regina Murphy
Cost: \$19
Schedule: Monday, June 29, 6:00-7:00 PM

If you can boil water or fry bacon, you can do amazing things with eggs. Not just for

breakfast anymore, you will learn how to make an omelet, a frittata and a soufflé. Taste your dishes as you go!

All About Chocolate!

Instructor: Melissa Tastove
Cost: \$45
Schedule: Saturday, June 27, 2:00-4:00 PM

Do you love chocolate? Then come indulge yourself in different chocolates from around the world! You'll learn about the history of chocolate, the many places in which it's grown and cultivated, different percentages of cacao in chocolates, the health benefits of eating chocolate, what to drink with various types of chocolates, and most importantly, how they taste!

Harvest Preservation: Canning, Freezing, Dehydrating and Storage for Beginners

Instructor: Tracey Graham
Cost: \$5
Schedule: Monday, August 10, 5:30-7:30 PM

This season's abundance of fresh produce in our gardens, farmers' markets, roadside stands and CSAs provides us with the best tasting and most nutritious fruits and

vegetables we'll get all year. Preserving these fruits and veggies now brings those summer-fresh flavors and nutrients back to our tables in the depth of winter. Locally grown and harvested foods, preserved at their peak, are superior in nutritional value to the "fresh" produce available at our grocery stores out of season. This class will introduce you to the preferred methods of preservation of many different kinds of foods for year-round enjoyment! **Registration required by Mon., Aug. 3.**

Harvest Preservation Party: Canning, Freezing, Dehydrating and Storage

Instructor: Tracey Graham
Cost: \$15
Schedule: Sat., August 29, 11:00 AM-4:00 PM

Preserving the abundance available now ensures a year-round supply of delicious and wholesome goodies! The effort expended in one very busy day pays off on those cold winter days when summer seems so very far away. Bring your own washed produce with you OR join us for canning, freezing and dehydrating whatever looks good today at the Emporia Farmer's Market. All preservation supplies will be provided. Open to experienced canners and to students who took the beginning canning class. **Registration required by Fri., Aug. 21.**

Make-Ahead Meals

Instructor: Melissa Tastove
Cost: \$39
Schedule: Saturdays, July 18-Aug. 1, 3:00-5:00 PM

Are there days when you just don't feel like cooking, or simply don't have the time? In this class, you'll learn how to make easy, delicious, and healthy entrees that you can make ahead, refrigerate or freeze, and pop in the oven anytime to create a quick and easy dinner! In each of the three sessions, you will learn how to make a different dish. At the end of each session, there will be a drawing to see who gets to take home a delicious ready-made dish!

CULINARY

Bachelors (& Bachelorettes): Can you cook? Would you like to save hundreds of dollars in food costs without living on ramen noodles and mac-n-cheese? Try any of these easy classes and you will be one up on the game! Taught by Regina Murphy, Food Editor for The Emporia Gazette.

Bachelor Chow 101: Boiling Water, and What You Can Do with It

Instructor: Regina Murphy
Cost: \$19
Schedule: Monday, June 8, 6:00-7:00 PM

Many boxed meals can be prepared by first boiling water, but did you know you can prepare fresh foods, grains and meats the same way? It's so easy. Learn five different dishes you can make, and taste the results!

Bachelor Chow 102: Chopping Things with Knives

Instructor: Regina Murphy
Cost: \$19
Schedule: Monday, June 15, 6:00-7:00 PM

Do you cut a carrot the same way you cut a tomato? Can you slice, chop, dice, mince and julienne—all without taking off a fingertip? Learn some basic moves, and which moves are best for different shapes and textures of foods! Bring your favorite kitchen knife, and get a look at the standard blades. Take home your chopped foods to make a stew.



COMMUNITY CONNECTIONS

PERSONAL INTEREST

Capoeira

Instructor: Jonny Leach

Cost: \$49

Location: Kansas Army National Guard Armory

Schedule: Mondays, 6:30-8:00 PM and
Wednesdays, 8:30-10:00 PM, June 1-Aug. 5

Capoeira is an Afro-Brazilian folk art that grew out of the musical, dance and fighting traditions of different West African tribes, beginning in the early 1500's. When slaves were taken to Brazil, their traditional dance, music, and martial arts combined into something new. Over the past 500 years this unique art form has evolved into the Capoeira we practice today: a rhythmic mix of a dance, fight and game.

Yoga for Men

Instructor: George Head

Cost: \$68

Schedule: Mon.-Thurs., July 6-30, 7:00-8:00 PM

Improve your strength, flexibility, breathing, and mental clarity while reducing stress. Yoga is an ancient practice and can be a powerful marital aid and relationship builder. Wear comfortable clothing and bring a yoga mat.

Bookkeeping Made Simple

Instructor: Jeanne Turner

Cost: \$149

Schedule: Monday-Friday, June 15-July 2, 9:00-11:00 AM

Take the mystery out of doing the books! This class will provide an introduction to record keeping and accounting. Topics will include special journals, assets, payroll, merchandising accounts, interest, and much more!

Experiencing the Tallgrass Prairie

Instructor: Glenn T. Fell, PhD

Cost: \$35, \$10 for children ages 8 and up accompanying parents

Location: Pioneer Bluffs (call for directions)

Schedule: Sat., June 27, 10:00 AM-3:00 PM

Join us for a hands-on outdoor study of the Tallgrass Prairie involving a day long prairie walk to identify native wildflowers and grasses. We will study the ecological significance of the prairie and learn the interconnection between this ecosystem and the native people of Kansas, known as the Kansa or Kaw. It will be a strikingly beautiful natural environment in a prairie remnant now unique in all of North America. We will discuss the endangered status of this fragile and once huge ecosystem, now 98% destroyed. Finally we will discuss how to grow the native plants of the tallgrass prairie in your own backyard. Participants will need to bring a small backpack with a sack lunch, water, and a small notebook for notes. Recommended text (to also bring along): Wildflowers and Grasses of Kansas by John Haddock, 2005.



FICO Factor: Anatomy of Credit Building

Instructors: Robert Baker and Aisha Rains

Cost: \$9

Schedule: Wednesday, July 8, 6:00-7:00 PM

Now's the time to improve your credit! In this class, learn how to establish a credit history, how credit is scored and what can be affected by a credit score. In this new "credit crunch" economy, a high credit score is more necessary than ever. If you need to rent an apartment, buy insurance, apply for a loan or get a cell phone – this information could save you time and money.

How to Recession Proof Your Finances

Instructor: Aisha Rains

Cost: \$9

Schedule: Tuesday, July 21, 6:00-7:00 PM

Does the buzz of current financial news have you concerned? This class offers strategies for controlling cash flow and preparing a smart financial plan when money is tight. This one hour course includes several cost cutter handouts.

Homebuyer "101"

Instructor: Robert Baker

Cost: \$9

Schedule: Thursday, June 11, 6:00-7:00 PM

Are you interested in buying a home but are unsure of where to begin? Let us be your guide! In this class, you will learn how to qualify for a low interest home loan, as well as how to go through the various steps and services included in home buying. We will also include a brief overview of the new home buyer tax credit that could save you thousands!

HOME & GARDEN

Solar Cooking

Instructor: John Crisp

Cost: \$29

Schedule: Tuesday & Thursday, July 28 & 30, 6:00-8:00 PM

This course provides an overview of various solar cooker designs used worldwide, including panel, box, and parabolic cookers. Students will explore simple, inexpensive, do-it-yourself creations to commercial models, improvised and experimental designs, economics, and global applications. Participants will construct working solar box or panel cookers. Upon course completion, graduates will have the opportunity to participate in a solar cook-off demonstration at the Emporia Farmers Market in late summer, using their home-built solar cookers. Resources and recipes will be provided for advanced experimentation. John Crisp has been building and using solar cookers for over thirty years.

Creative Coupon Clipping and Menu Planning

Instructor: Julie Cooper

Cost: \$10

Schedule: Wednesday, June 24, 6:00-8:00 PM

Learn the basics on how to save money on your grocery bill with coupon clipping and stacking; price matching; sale advertisements; and menu planning techniques. The focus of the class will be on saving money, while still shopping at your favorite retail stores and meeting your family's needs. We will also focus on menu planning and how to incorporate the two for the largest savings. A printed guide to saving and menu planning will be provided, along with personal guidance and Internet resources.

COMMUNITY CONNECTIONS



COMPUTER TECHNOLOGY

Computers for Beginners

Instructor: Julie Cooper
Cost: \$69
Schedule: Weds., June 3 & 10, 6:00-9:00 PM

Introductory course for individuals with limited or no computer experience. Topics will include computer operations, computer programs, internet searching and navigation.

Microsoft Access 2003 Fundamentals

Instructor: Becky Morton
Cost: \$89
Schedule: Fridays, June 19 & 26, 1:00-5:00 PM

Students will demonstrate skills at the basic level by producing documents using Microsoft Access 2003. This class is designed for students with limited Access experience. Explore how to use the Table Wizard, AutoForm, the Report Wizard, and filtering. Discuss database concepts, planning and design, data entry rules and simple queries. Create forms and reports.

Microsoft Word 2007 Fundamentals

Instructor: Kim Dhority
Cost: \$89
Schedule: Tuesday & Thursday, June 16 & 18, 6:00-9:00 PM

Learn to open, create, format, save, and print a document. Explore how to edit documents and automate tasks. Format text, characters, and paragraphs. Create tables, control page layout and use proofing tools. Prerequisite: Knowledge of Windows, keyboard and mouse.

Microsoft Word 2007 Intermediate

Instructor: Kim Dhority
Cost: \$89
Schedule: Tuesday & Thursday, June 30 & July 2, 6:00-9:00 PM

Explore more advanced Word features and functions, such as creating columns and sections, formatting tables, importing table data, applying styles, adding headers and footers, using the drawing canvas, and creating templates. Prerequisite: Word Fundamentals or comparable knowledge.

Microsoft Excel 2007 Fundamentals

Instructor: Kim Dhority
Cost: \$89
Schedule: Monday & Wednesday, June 15 & 17, 6:00-9:00 PM

Designed for students with limited Excel experience. Gain proficiency with entering and editing data, modifying a worksheet, using formulas, printing, creating charts and basic web features. Prerequisite: Knowledge of Windows, keyboard and mouse.

Microsoft Excel 2007 Intermediate

Instructor: Kim Dhority
Cost: \$89
Schedule: Tuesday & Thursday, July 7 & 9, 6:00-9:00 PM

Designed for students with a fundamental knowledge of Excel. Learn how to prepare workbooks for the web, work with advanced functions, enhance your worksheets and charts, and more! Prerequisite: Excel Fundamentals or comparable knowledge.

Microsoft Excel 2007 Advanced

Instructor: Kim Dhority
Cost: \$89
Schedule: Tuesday & Thursday, July 14 & 16, 6:00-9:00 PM

Designed for students with intermediate skills in Excel. Students will work with creating, sorting and querying tables, make financial tables, work with templates, and multiple worksheets and workbooks.

Adobe Photoshop, InDesign & Illustrator

Instructor: Michael Bird
Cost: \$79 each or \$149 for both
Schedule: Mondays-Thursdays, 6:30-8:30 PM, Illustrator & InDesign: July 6-16
Photoshop: July 20-30

Learn the ins and outs of the world's premiere graphic design and desktop publishing software. Two classes will together give you a fantastic overview of Adobe's top applications: Photoshop,

InDesign and Illustrator. Learn from a combination of lecture and interactive, hands-on experience through a series of projects designed to give you insights into software that might have seemed intimidating on your own.

The first series of classes will cover Photoshop. Learn the methods used by top professionals to correct and enhance images, as well as several of the ways in which Photoshop can be used to make creative, original compositions.

In the second series, learn how to make sharp, multi-page documents with InDesign, the way the professionals do it. We'll also cover Adobe's amazing Illustrator application as we teach you to master and unlock the secrets of the application's intimidating pen tool.



Sustainable Living Center
@ Flint Hills Technical College

Providing Green Building & Sustainable Development Training

Green Remodeling

Instructor: Bill Hanlon
Cost: \$59
Schedule: Wednesday & Thursday, July 22 & 23, 6:00-8:30 PM

Green building is the wave of the future, but what about that fantastic 1920s bungalow that you love so much? In this class, you'll learn about remodeling methods and materials that will allow you to turn that old house into an environmentally friendly masterpiece without sacrificing style (or your pocketbook!). Topics will include, but not be limited to, energy efficiency, mold reduction and prevention, and green products that will make your dwelling a safer, healthier place to live.

Natural & Efficient Home Cooling Techniques

Instructor: Bill Hanlon
Cost: \$59
Schedule: Tuesday & Wednesday, July 14 & 15, 6:00-8:00 PM

This class will cover how to keep your home cooler during the summer months and still decrease your energy costs. Discussion will range from proper maintenance of cooling appliances to natural ventilation and natural cooling concepts. Intended for the home owner who wants to lower his/her utility bills in the hotter part of the year without compromising the comfort level.

Online training: At your speed. On your schedule.

Enroll today at:

<http://www.ed2go.com/fhtc>



Learn More

COMMUNITY PARTNERS



Emporia Recreation Commission

For all ERC courses, call: 620-340-6300

Belly Dance Aerobics

Fee: \$45/Session

Dates: Session 2: 6/4 – 7/9, Session 3: 7/23 – 8/27

Time: 6:45 pm – 7:45 pm

Location: ERC Social Hall

Deadline: Session 2: 5/29, Session 3: 7/17

Looking for a new and different type of workout? Belly dancing is now a popular trend in exercise! In this class, you'll get the total body workout. You'll raise your heart rate, burn fat, and tone your muscles. This exercise-format class will include warm-up, break down of basic belly dance movements, traveling steps, shimmies, percussive hip work, abdominal and rib cage work, and sustained arm movements. This class is appropriate for all levels of students from beginner to professional. It is a great way for new students to cover the basics, and for seasoned belly dancers to stay in excellent shape for performance. Please wear comfortable clothing that allows for ease of movement. Bring water and be ready to sweat!

Abilene Train Excursion

Fee: \$55.00

Schedule: July 11, 2009, 9:30 am -5:00 pm

Registration Deadline: June 19, 2009

Enjoy "Dinner in the Diner" aboard one of Abilene & Smoky Valley Railroad's special Dinner Trains. Savor the famous fried chicken dinner catered by the Legendary Brookville Hotel while enjoying a relaxing rail excursion through the Smoky Hill River Valley. After the train excursion we will head over to the Russell Stover's Chocolate Factory to satisfy your sweet tooth.

Pool Tournament

Fee: \$1

Schedule: June 26, 2009, 10:00 am

Registration Deadline: June 22nd

Think you have what it takes to be ERC's best? Sign up today for the first ever Emporia Recreation Center's Pool Tournament.

Table Tennis Tournament

Fee: \$1

Schedule: July 17, 2009, 10:00 am

Registration Deadline: July 13th

Think you have what it takes to be ERC's best? Sign up today for the first ever Emporia Recreation Center's Table Tennis Tournament. Age: 18 & Up

ERC also offers a number of summer youth programs, including:

- Summer S'Cape
- Teen Xtreme Camp
- Camp Wilson
- First Steps to Fitness
- Princess Tea Party
- Summer Theatre Camp

Kansas Small Business Development Center

Starting a Business Workshop

Schedule: June 3, 2009, 8:00-10:00 a.m.

Fee: \$0.00

Location: Lyndon Community Building
204 Topeka Ave.
Lyndon, KS 66451

If you are thinking of starting a small business, this workshop is a great place to begin. This workshop offers essential information about marketing, management, and money that will help you assess the feasibility of your idea and start writing your business plan. We will also discuss how you can access free assistance from the Emporia State University Kansas Small Business Development Center (KSBDc). This workshop is offered FREE of charge and is presented by Tom Byler of the KSBDc. Pre-registration is required by May 27th.

Contact: Gwen Spade

Email: ksbdc@emporia.edu

Phone: 620-341-5308

"A partnership program with the U.S. Small Business Administration and the Kansas Department of Commerce."

Upcoming FHTC Events:

GED Preparation Course

This course is for all who want to earn their Kansas High School Diploma. The class is 9 weeks and is geared toward test preparation for the GED exam. Instruction is based on skill level of the individual and graduation date may vary. Tuition is free. There is a student fee of \$25.00 in addition to the cost of books. Come and make a life long change. Contact Kelsey R. Ortiz for more information at 341.1387. Enrollment Weeks: July 6 - 9 or July 13 - 16 at either 8:30 or 5:00 at FHTC. Must attend entire week of enrollment to be placed in class.

Dental Career Exploration Week

June 1-4, 2009 9am-3pm \$150 for all activities & supplies.

Dental Career Exploration Week is an opportunity for you to discover your career possibilities in the field of dentistry. If you are a Junior or Senior in high school or seeking a new career we invite you to explore this expanding health care field. Join us for four days of hands-on experiences in the classroom and dental lab and gain an overview of the dental health field. Information on dental assisting and hygiene, nutrition & diet modification, radiography and the specialties as a dental care provider will be provided as well as guest lectures and the opportunity to shadow a dental hygiene student and assist in patient care. For more information or to enroll, call 341-1300.



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www.fhct.edu

Extension Campuses:
220 Weaver Street • Emporia, Kansas 66801
620 Constitution • Emporia, Kansas 66801

Instructional Service Centers:
E.S.A. Building
702 2nd Street • Clay Center, Kansas 67432
Flint Hills Job Corp.
4620 Eureka Drive • Manhattan, Kansas 66503

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Register online at <http://flinthills.augusoft.net>

Important Note: We respect your privacy! Please visit <http://www.fhct.edu/BIC.aspx> to view our privacy and refund policies.

ENROLLMENT (state required information)

Student Name _____
Address _____ City, State & Zip _____
E-mail _____ DayPhone: _____
SSN _____ Birthdate ____/____/____ Gender (circle one): Male or Female
Race (circle one): African-American, Native-American, Asian-American, Caucasian, Hispanic, Other (please specify): _____
Student Signature, certifying that the above information is correct: _____

COURSE INFORMATION

☛ Seminar/Course Name _____
Starts: ____/____/____

COURSE FEES & PAYMENT

☛ Tuition Costs Plus Total Fees = _____
 Check payable to Flint Hills Technical College enclosed
 Credit Card Mastercard VISA
Card# _____ ExpirationDate: _____
Card Signature: _____
☛ PLEASE Sign me up for the monthly e-newsletter

Phone Registration: 620-343-4600
Fax Registration: 620-343-4610
E-MAIL: abecker@fhct.edu

MAIL REGISTRATION TO:
FHTC
Attn: B&I Training Center
3301 W. 18th Street
Emporia, KS 66801

You will receive one e-mail per month or newsletter with the latest information on continuing education and customized training programs at FHTC. Your e-mail or personal information will **not** be shared with **any** third parties..