

**Flint Hills Technical College  
BOARD OF TRUSTEES MINUTES  
Conference Room C**

**September 11, 2017**

**I. CALL TO ORDER**

Ken Roemer, Vice Chair, called the meeting to order at 4:03 PM.

**II. ROLL CALL**

Members present were: Pat Wiederholt, Ken Roemer, Grant Riles, Dr. Jim Williams, Joe Pimple and Mark Remmert.

Absent: Beth Voorhees

**III. ADOPTION OF THE AGENDA**

Upon a motion made by Pat Wiederholt to approve the agenda, seconded by Dr. Jim Williams, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

New Nursing Instructor, Kristin Flott, was introduced.

Vice Chair Ken Roemer turned the meeting over to Chair Mark Remmert.

Program Highlight – Allied Health – Sondra VanSickle, Coordinator

- The following entry level programs are taught in the Allied Health Program:
  - Certified Nurses Aid (CNA)
  - Certified Medication Assistant Training (CMA)
  - Home Health Training
  - Restorative Nursing Assistant Training
  - Activities Director
  - Social Services Designee
  - Phlebotomy
- Wages for CNAs in Emporia has increased to 10 - 11 dollars an hour.
- Most of these programs require continuing education
- Most nursing schools require students to have the CNA certification before applying for a nursing program in their institution.
- FHTC administers TABE tests and is also a testing site for the State CNA and CMA Certification Tests.

## **VI. CONSENT AGENDA**

- A. Minutes from August 14, 2017 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Joe Pimple to approve the Consent Agenda, seconded by Grant Riles, the motion unanimously passed.

## **VII. ACTION ITEMS**

- A. Approval of Financial Reports – Nancy Thompson, VP of Business Services
  - Moved more money into the investment pool. Interest rates are higher than the checking account.
  - Cash compared to last year is down a little bit.
  - Revenue is down slightly as we no longer have a construction house.
  - Capital Outlay and grant expenses are up.
  - Received a payment from CoreFirst from the Foundation for the Welding Building fund. Should be getting two more payments.

Upon a motion made by Dr. Jim Williams to approve the Financial Reports, seconded by Ken Roemer, the motion unanimously passed.

## **VIII. DISCUSSION ITEMS**

- A. FY 17 Final Perkins Report – Steve Loewen, VP of Instructional Services

The report shows how FHTC fulfilled the mandatory and permissive activities for the Perkins Program Improvement Grant. FHTC was allocated \$229,005 of federal Perkins dollars in FY '17 for completing the 9 mandatory activities (plus administrative allowance). FHTC met 18 of the 27 activities. Below are a few examples:

  - 88% success rate of students (who successfully completed a development math course) successfully passed their 100-level math course.
  - 79 employers or organizations were involved in the fur events that FHTC held: Career & Employer Engagement Day, Manufacturing Day, Spring Career Fair and Welding Reverse Transfer Fair.
  - FHTC had 409 students from 14 programs of study who participated in work-based experiences.
  - FHTC met its desired outcome of increased participation of secondary students.
- B. College Update – President Dean Hollenbeck
  - Kansas Board of Regents FY '18 performance agreements were approved.
  - Tuesday, September 12<sup>th</sup> Fort Riley soldiers and families will be at FHTC for an Emporia Business and Industry presentation. They will also tour the community.
  - Thursday, September 14<sup>th</sup> is "Real Men Can Cook".
  - Saturday, September 16<sup>th</sup> 140-150 Boy Scouts will be on campus for their annual Merit Badge University.

## **IX. ADJOURNMENT**

Upon a motion made by Grant Riles to adjourn the meeting, seconded by Ken Roemer, the meeting adjourned at 4:46 PM.