

MEMORANDUM

FROM: Vice President of Student Services

SUBJECT: Request for Accommodations and Academic Support for Students with Disabilities

The College seeks input from students to assess individual needs. The Vice President of Student Services coordinates this process for Flint Hills Technical College in order to determine what resources are available for meeting the accommodation needs of students with disabilities.

Attached are copies of the required forms including a copy of "Information for Students on Requesting Accommodation and Academic Support" for your use.

Please forward the completed forms with relevant information and materials in a sealed envelope to the Vice President of Student Services.

All such matters are treated in strict confidence and shall not be discussed except with appropriate personnel.

Attachments:

- Form 1 Request for Accommodation and Academic Support
- Form 2 Disability Information Sheet
- Form 3 Release of Information
- Form 4 Course Notification
- Form A Authorization for Release of Information
by Licensed Physician or Professional
- Form B Authorization for Release of Information by
Licensed Psychologist or Professional