

**Flint Hills Technical College
BOARD OF TRUSTEES MINUTES
Conference Room C**

July 9, 2018

I. CALL TO ORDER

Mark Remmert , Chair, called the meeting to order at 4:01 PM

II. ROLL CALL

Dean Hollenbeck introduced new board member Michelle Hammond. Michelle is the Dean of University Libraries and Archives at Emporia State University.

Members present were: Mark Remmert, Pat Wiederholt, Ken Roemer, Joe Pimple, Grant Riles, and Michelle Hammond.

III. ADOPTION OF THE AGENDA

Upon a motion made by Grant Riles to approve the agenda, seconded by Pat Wiederholt, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

Program Highlight – Computerized Machine Tool Engineering (CMTE) – Ron Cahoone, Instructor

- The lab has been rearranged for better performance.
- Enrollment is up compared to last year at this point in time.
- VekTek purchased textbooks for the program. Students are charged a \$30/year rental fee.
- Employment opportunities:
 - 100% job placement
 - Matfield Machinery is hiring 2 students to fill millwright positions.
 - Most students are hired by local companies

VI. CONSENT AGENDA

- A. Minutes from June 28, 2018 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements
- D. Approval to shred old documents
- E. Approval of the Official Bank Depositories

Upon a motion made by Ken Roemer to approve the Consent Agenda, seconded by Joe Pimple, the motion unanimously passed.

VII. ACTION ITEMS

- A. Election of Officers

Upon a motion made by Grant Riles to re-elect the current set of officers (Chair – Mark Remmert, Vice Chair – Ken Roemer, Clerk of the Board – Jacqui Anderson, Treasurer – Nancy Thompson),

seconded by Pat Wiederholt, the motion unanimously passed.

B. Approval of Financial Reports – Nancy Thompson, VP of Business Services

Upon a motion made by Pat Wiederholt to approve the Financial Reports, seconded by Joe Pimple, the motion unanimously passed.

C. Approval of changes to Policy 2.13.04 Reimbursement of Expenses–Meals Reimbursement–Overnight Travel – Nancy Thompson, VP of Business Services

- Requested change in policy: In-State meal rates to be determined by Vice President of Business services or designees according to the US General Services Administration Rates

Upon a motion made by Ken Roemer to approve the amended Policy 2.13.04, seconded by Grant Riles, the motion unanimously passed.

VIII. DISCUSSION ITEMS

A. FY 18 Assessment annual Report – Denise Gilligan, Director of Information Resources and Assessment

- Program level outcome data:
 - Program review – the first five programs have started the review process
 - Service Department review – in development
 - Institutional Level review – Communication Skills of Students
 - Data received – good feedback
- Received preliminary data from the student survey

B. College Update – President Dean Hollenbeck

- Welding building addition and equipment should be ready by the first day of the semester.
- 24 nurses were pinned on June 28th. 100% are employed.
- August 6th – FHTC Alumni Event at the Lyon County Fair (Boyer Building Courtyard).
- July 11 & 12 President Hollenbeck will be attending the statewide Technical College Presidents' meeting in Salina, KS.
- August 11 – Industrial Partners Golf Tournament in memory of Tom Stebbins, former FHTC board member.
- Continue to search for "At Large" board member.

IX. ADJOURNMENT

Upon a motion made by Joe Pimple to adjourn the meeting, seconded by Grant Riles, the meeting adjourned at 5:19 PM.