

**September 10, 2018
Conference Room C**

I. CALL TO ORDER

Joe Pimple called the meeting to order at 4:00 PM

II. ROLL CALL

Members present were: Pat Wiederholt, Joe Pimple, Grant Riles, Melissa Hall, Ken Roemer joined the meeting by phone.

III. ADOPTION OF THE AGENDA

Upon a motion made by Grant Riles to approve the agenda, seconded by Pat Wiederholt, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

A. New Employees were introduced to the board.

- a. Candice Price – Administrative Assistant in Student Services
- b. Kayla Luder – Nursing Instructor
- c. Hannah Schriever – Culinary Arts Instructor
- d. Tonya Soyez – Nursing Instructor
- e. Russell Thrailkill – Computer Program Design Instructor
- f. Casey Wilson – Interactive Media Design Instructor

B. Program Highlight – Business Technology Program – Don Eusey, Instructor

In the spring of 2018 FHTC received approval from the Board of Regents to make a major program revision to the Business Administrative Technology Program. The goal is to become more marketable by creating 2+2 agreements with 4 year institutions and increase earning potential of our graduates. Changes that have taken place:

- a. Name changed to Business Technology Program
- b. Past focus was technical and administration; current focus is technical and general business.
- c. Dropped 7 courses (mostly software courses which were combined into one) and added 8 courses.
- d. Last year the Associates degree was 40% technical, this year it is 23% technical.
- e. Last year the program had articulations with no universities and 7 high schools. This year there is one articulation with Emporia State University and 11 high school articulation agreements.

VI. CONSENT AGENDA

- A. Minutes from July 9, 2018 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Pat Wiederholt to approve the Consent Agenda, seconded by Grant Riles, the motion unanimously passed.

VII. ACTION ITEMS

- A. Approval of Financial Reports – Nancy Thompson, VP of Business Services

Upon a motion made by Ken Roemer to approve the Financial Reports, seconded by Ken Roemer, the motion unanimously passed.

VIII. DISCUSSION ITEMS

- A. AY 17 Performance Agreements Final Report – Lisa Kirmer, VP of Student Services
FHTC finalized and received approval for AY17 Performance Agreements. Any new state funding awarded is dependent upon the institution's compliance with its Kansas Board of Regents-approved performance agreement. Institutions submitted reports to Board staff on performance for Academic Year 2017; these reports will be the basis of awarding any new funds in July 2019. KBOR staff recommended that FHTC receive 100% of any new funding for which the college is eligible. (The full report is included in the September 2018 Board Packet.)
- B. FY 18 Perkins Program Improvement Grant Final Report – Steve Loewen, VP of Instruction
The report shows how FHTC fulfilled the mandatory and permissive activities for the Carl D. Perkins Program Improvement Grant, as well as whether or not the outcomes were met for each activity. FHTC was allocated \$189,244 of federal Perkins dollars in FY 18 for completing the 9 mandatory activities (plus administrative allowance). (The full report is included in the September 2018 Board Packet.)
- C. College Update – President Dean Hollenbeck
 - a. The Tech Ed Authority approved the Hospitality Dietary Management Technical Certificate B.
 - b. FHTC hosted the Boy Scouts Merit Badge University on September 8. About 140 boy scouts attended.
 - c. The KanTRAIN Federal Grant for the Welding Program will be finalized in a couple of months.

- d. FHTC and ESU had a 2+2 signing for the Business Technology Program on August 29.
- e. FHTC is working with the city commissioners to get additional funds from the city for manufacturing business and industry.
- f. President Hollenbeck, VP Lisa Kirmer, VP Mike Crouch and Foundation Development Officer Jennifer Peckman-Rethman toured Hostess Brands, Inc.
- g. Roof and plumbing repairs are needed at the Adult Ed building.
- h. The Culinary Arts CUT Competition will be held October 19th.

IX. EXECUTIVE SESSION

At 5:04 p.m. a motion was made by Pat Wiederholt to move into Executive Session to discuss personnel matters with the open meeting resuming at 5:20 p.m. Grant Riles seconded the motion. The motion unanimously passed.

The Open meeting resumed at 5:20 p.m. with no action needed from the Executive Session.

X. ADJOURNMENT

Upon a motion made by Ken Roemer to adjourn the meeting, seconded by Melissa Hall, the meeting adjourned at 5:21 p.m.