

**March 11, 2019 - 4:00 PM  
Conference Room C**

**I. CALL TO ORDER**

Ken Roemer, Vice Chair, called the meeting to order at 4:01 PM

**II. ROLL CALL**

Members present: Pat Wiederholt, Ken Roemer, Grant Riles, Melissa Hall, Joe Pimple  
Members absent: Mark Remmert, Michelle Hammond

**III. ADOPTION OF THE AGENDA**

Upon a motion by Grant Riles to accept the Agenda, seconded by Pat Wiederholt, the motion passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

No Awards, Recognitions, Achievements – Spring Break

**VI. CONSENT AGENDA**

- A. Minutes from February 11, 2019 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements
- D. Sale of Assets

Upon a motion made by Joe Pimple to approve the Consent Agenda, seconded by Pat Wiederholt, the motion unanimously passed.

**VII. ACTION ITEMS**

- A. Approval of FY'18 Audit Report – Neil Phillips from Jarred, Gilmore & Phillips

Upon a motion made by Melissa Hall to approve the FY'18 Audit Report as submitted, seconded by Grant Riles, the motion unanimously passed.

- B. Approval of Financial Reports – Nancy Thompson, VP of Business Services

Upon a motion made by Pat Wiederholt to approve the Financial Reports as submitted, seconded by Melissa Hall, the motion unanimously passed.

- Student Charges and Statements – Lisa Kirmer, VP of Student Services & Nancy Thompson, VP of Business Service
  - Explanation of what information is given to students about their tuition and fees.

Pat Wiederholt requested Action Items C, D & E be approved in one motion. Lisa Kirmer reported information on each of the Policies: Policy 1.02, Policy 6.36 and the Attendance policies.

- C. Approval of new Policy 1.02 – Visual/Brand Identity Standards and Guidelines
- D. Approval of Proposed addition to Policy 6.36 Drug, Alcohol, and Campus-Wide Tobacco Policy –
- E. Approval of proposed changes to the Attendance Policies – Lisa Kirmer, VP of Student Services

Upon a motion made by Pat Wiederholt to approve the new Policy 1.02 and the changes to Policy 6.36 and the Attendance Policies as presented, seconded by Grant Riles, the motion unanimously passed.

**VIII. DISCUSSION ITEMS**

- A. College Report – President Dean Hollenbeck
  - Renovation for the Dental and Nursing Departments began March 9.
  - \$174,000 roof replacement through USD 253 insurance
  - Dean and Michelle attended KBOR dinner in Topeka
  - Eric Birch from North Central met with one of the legislatures in charge of the ways and means, looking at our capital outlay to raise the base
  - February 21st & 22<sup>nd</sup> admin attended a retreat in Topeka with admin from all the other Kansas tech colleges

**IX. ADJOURNMENT**

Upon a motion made by Pat Wiederholt to adjourn the meeting, seconded by Joe Pimple, the meeting adjourned at 5:44 PM.