

**May 13, 2019 - 4:00 PM
Conference Room A**

I. CALL TO ORDER

Mark Remmert called the meeting to order at 4:00 PM.

II. ROLL CALL

Members present: Pat Wiederholt, Ken Roemer, Grant Riles, Joe Pimple, Mark Remmert, Michelle Hammond

Members absent: Melissa Hall

III. ADOPTION OF THE AGENDA

Amendment - Add Action Item B: Approve correction of the Tuition & Fees Proposal 2019-2020 and postpone the Executive session to next month.

Upon a motion by Pat Wiederholt to accept the amended Agenda, seconded by Joe Pimple, the motion passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

Program Highlight – Power Plant Technology Program – Rick Vilander and Jeff Devilbiss, Instructors

A. Fundamental training to receive apprenticeships in Power Production

B. Apprenticeships in: Operations (non-licensed), Mechanics, Electricians, I&C Technicians

C. 84 students in the program

D. Average Annual Starting wage - \$47,200

VI. CONSENT AGENDA

A. Minutes from April 8, 2019 Board Meeting

B. Warrants

C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Grant Riles to approve the Consent Agenda, seconded by Ken Roemer, the motion unanimously passed.

VII. ACTION ITEMS

A. Approval of Financial Reports – Nancy Thompson, VP of Business Services

Upon a motion made by Joe Pimple to approve the Financial Reports as submitted, seconded by Ken Roemer, the motion unanimously passed.

B. Approve corrections to the Tuition and Fees Proposal for 2019-2020 – Lisa Kirmer, VP of Student Services

Corrections – Online Fees, \$20/credit hour; Hybrid fees, \$10/credit hour. The original proposal (typo) - Online Fees - \$20/course and Hybrid fees - \$10/course.

Upon a motion made by Ken Roemer to approve the corrections to the Tuition and Fees Proposal for 2019-2020, seconded by Michelle Hammond, the motion unanimously passed.

VIII. DISCUSSION ITEMS

A. 2019/20 Budget – Nancy Thompson, VP of Business Services

- Salary and benefits – the increase of about \$177,000 includes: a projected raise, add 2 positions to staff the Automotive Program and the Director of Nursing position, one part time maintenance position will move to full time, and the Peaslee position will be gone.
- Revenue – combined current fall and current spring enrollment with last year's summer enrollment to project for next year and included 30 new students from Garnett.
- High school enrollment is growing. Propose fully funded \$1.4 million to CTE revenue.
- Reduced online fees but increased college fees.
- State Ed funding – budgeted \$30,000 increase to equal FY17 revenue.
- Increased automotive repair revenue for Garnett site.
- Increased \$543,000 revenue.
- Increased facilities equipment expense budget.
- Added \$100,000 Windows 10 phase 2.
- Receiving a little less from Perkins Program Improvement Grant.
- Added institutional assessment budget.
- High Schools will receive 50% of the revenue we receive from the CTE Instruction courses held at the high school with high school instructors teaching the courses.
- Beginning a new Employee Assistance Program.

B. College Report – President Dean Hollenbeck

- Graduation is Saturday, May 18 at 10:00 am.
- Brenda Carmichael and President Hollenbeck will be discussing graduation and honor students on TECH Talk on KVOE Radio.
- The Dental Hygiene Pinning Ceremony is Friday, May 17 at 6 pm at FHTC.
- South Lyon County is hosting a Drone Technology Night in Hartford, KS on Thursday, May 16 at 6 pm.
- VP Steve Loewen and President Hollenbeck attended conferences for NC3 – a third party accreditation. It involves major companies across the country. Washburn Tech, Manhattan Tech and Wichita State Tech are involved.
- On April 24th the State Board of Nursing held a site visit at FHTC. We have not received the final report but do know that the Program will be re-accredited.
- A Job Fair was held at the main campus on April 10, along with a Reverse Job Fair for the Welding Program at the South Campus.

IX. ADJOURNMENT

Upon a motion made by Grant Riles to adjourn the meeting, seconded by Michelle Hammond, the meeting adjourned at 5:21 PM.