
**September 9, 2019 - 4:00 PM
Conference Room C**

I. CALL TO ORDER

Chair Ken Roemer, called the meeting to order at 4:00 PM.

II. ROLL CALL

Members present: Joe Pimple, Ken Roemer, Pat Wiederholt, Grant Riles, Melissa Hall arrived at 4:18
Members absent: Michelle Hammond, Mark Remmert

III. ADOPTION OF THE AGENDA

Upon a motion by Grant Riles to accept the Agenda, seconded by Pat Wiederholt, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

- A. VP Steve Loewen introduced 2 new instructors: WLD Instructor Brice Dallke and HCA Instructor Alberto Navarro
- B. President Hollenbeck reported that FHTC was ranked 12th in the nation for 3-Year Graduation Rates (2017) in *The Chronicle of Higher Education*.
- C. Program Highlight – General Education – Kim Dhority, Dean of Instruction, Brad Karr & Leann Garcia, Gen Ed instructors
 - Gen Ed Program has only 2 full time instructors – adjunct instructors are used for many of the courses.
 - The following courses are in the 5 program areas:
 - Behavioral Sciences – Psychology and Sociology
 - Life Sciences – Biology, Anatomy & Physiology, Microbiology, Physical Science, Chemistry, and Human Pathophysiology
 - Mathematics – College Algebra and Technical Math
 - Oral Communications - Interpersonal Communications and Public Speaking
 - Written Communications - English Composition I & II and English for Technical Professions
 - Several area high schools teach these courses in conjunction with FHTC so that the students receive dual credit.

VI. CONSENT AGENDA

- A. Minutes from August 12, 2019 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Joe Pimple to approve the Consent Agenda, seconded by Grant Riles, the motion unanimously passed.

VII. ACTION ITEMS

- A. Approval of Financial Reports – President Dean Hollenbeck for Nancy Thompson, VP of Business Services

Upon a motion made by Pat Wiederholt to approve the Financial Reports as submitted, seconded by Melissa Hall, the motion unanimously passed.

- B. Approval of Increase to Nursing Program Fees of \$105 for the 2020 Spring Semester. This increase is due to an increase in software access fees.

Upon a motion made by Pat Wiederholt to approve the increase to Nursing Program Fees as stated above, seconded by Grant Riles, the motion unanimously passed.

VIII. DISCUSSION ITEMS

- A. FY '19 Final Perkins Report – Steve Loewen, VP of Instruction
- FHTC was allocated \$181,446 of federal Perkins dollars in FY '19 for complete 9 mandatory activities (plus administrative allowance)
 - FHTC met 20 of the 28 goals within the 9 mandatory activities.
- B. College Report – President Dean Hollenbeck
- President Hollenbeck is on the State Committee for Disabilities.
 - Main Street hosted a “Welcome Back Students” activity for FHTC and ESU students. FHTC had a booth and Dental Hygiene students gave away tooth brushes and signed people up for teeth cleanings.
 - President Hollenbeck and VP Mike Crouch met with Tony Wyman, Executive of the Jones Foundation.
 - President Hollenbeck attended the 26th Animal Health Corridor meeting. FHTC was recognized because of our IET Program.
 - We are moving forward with the Strategic Plan. Would like for one or two board members to be involved with the process. President Hollenbeck will bring more information to the next board meeting.
 - Boy Scouts’ Merit Badge University will be held at FHTC on Saturday, September 14.
 - Two storms in the last few weeks caused some wind damage to the campus.
 - The parking lot of the South Campus was increased due to the increase of the Welding Program enrollment.

IX. ADJOURNMENT

Upon a motion made by Joe Pimple to adjourn the meeting, seconded by Grant Riles, the meeting adjourned at 5:04 PM.