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**March 16, 2020 - 4:00 PM  
Conference Room C**

**I. CALL TO ORDER**

Chair Ken Roemer, called the meeting to order at 4:03 PM.

**II. ROLL CALL**

Members present: Ken Roemer, Grant Riles, Michelle Hammond

Members absent: Melissa Hall

Members Present by Phone: Joe Pimple, Pat Wiederholt, Mark Remmert

**III. ADOPTION OF THE AGENDA**

Change to the agenda – remove section VI – No Awards, Recognitions, Achievements

Upon a motion by Grant Riles to accept the revised Agenda, seconded by Mark Remmert, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

None

**VI. CONSENT AGENDA**

A. Minutes from February 10, 2020 Board Meeting

B. Warrants

Upon a motion made by Joe Pimple to approve the Consent Agenda, seconded Mark Remmert, the motion unanimously passed.

**VII. ACTION ITEMS**

A. Approval of Financial Reports – Nancy Thompson, VP of Business Services

Upon a motion made by Mark Remmert to approve the Financial Reports as submitted, seconded by Michelle Hammond, the motion unanimously passed.

B. Approval of FY21 Tuition and Fees – Lisa Kirmer, VP of Student Services

Upon a motion made by Grant Riles to approve the FY21 Tuition and Fees, seconded by Michelle Hammond, the motion unanimously passed.

C. Approval of the Garnett Automotive Training Center site for the HLC Additional Location Application – Steve Loewen, VP of Instruction

Upon a motion made by Joe Pimple to approve the Garnett Automotive Training Center site for the HLC Additional Location Application, seconded by Mark Remmert the motion unanimously passed.

**VIII. DISCUSSION ITEMS**

- A. Perkins Program Improvement Grant March Progress Report – Steve Loewen, VP of Instruction
1. Faculty and Student Success Center staff attended singular career fair, advising day, parent-teacher conference and parent night events at area high schools.
  2. Continued development of curriculum.
  3. Ensured compliance and enforcement of non-discrimination/Title IX and Students with Special Needs policies.
  4. Involved 178 students from 13 programs in work-based technical experiences in the fall.
  5. Facilitated a Manufacturers' Tour on February 25 for Emporia HS's sophomore class.

B. COVID/19 – President Hollenbeck

1. Decision was made Thursday, March 12 to cancel FHTC face-to-face classes for Mar. 16 – 20. Online classes will continue
2. Beginning March 23 – 28. Face-to-face classes will be taught remotely. Conference center activities cancelled. Faculty was told to plan for 3 weeks not knowing for sure when it could end

Governor Kelly mandated that all group meetings over 50 attendees will be cancelled for 8 weeks (May 11)

FHTC will stay open for business except for class delivery.

We are planning on all programs to finish the spring semester, but not sure how that will be accomplished at this point.

FHTC will loan laptops and chrome books to students as needed.

President Hollenbeck will have conversations with ESU President and USD 253 Superintendent.

FHTC Gala is postponed until July 31.

**IX. ADJOURNMENT**

Upon a motion made by Michelle Hammond to adjourn the meeting, seconded by Grant Riles, the meeting adjourned at 5:17 PM.