

**April 13, 2020 - 4:00 PM
ZOOM Video Conference**

I. CALL TO ORDER

Chair Ken Roemer, called the meeting to order at 4:06 PM.

II. ROLL CALL

Members present by ZOOM: Ken Roemer, Grant Riles, Mark Remmert, Joe Pimple, Michelle Hammond

Members absent: Melissa Hall

Members Present by Phone: Pat Wiederholt,

III. ADOPTION OF THE AGENDA

President Hollenbeck asked to add a recognition.

Upon a motion by Grant Riles to accept the revised Agenda, seconded by Mark Remmert, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

Kansas Society of Land surveyors sent a thank you for work Kim Dhority and Jacqui Anderson completed for them.

VI. CONSENT AGENDA

A. Minutes from March 16, 2020 Board Meeting

B. Warrants

C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Retirements

D. Donated Items

Upon a motion made by Mark Remmert to approve the Consent Agenda, seconded by Pat Wiederholdt, the motion unanimously passed.

VII. ACTION ITEMS

A. Approval of Financial Reports – Nancy Thompson, VP of Business Services

Upon a motion made by Grant Riles to approve the Financial Reports as submitted, seconded by Mark Remmert, the motion unanimously passed.

VIII. DISCUSSION ITEMS

A. Instructional Report – Steve Loewen, VP of Instruction and Kim Dhority, Dean of Instruction & IDC Director

- All programs have gone online
- Instructors have stepped up to the plate and are doing an impressive job.

- Challenge for some students who are used to hands-on. Instructors have been working on coming up with different ways to help them
 - IT department has been a fantastic help to everyone.
 - Some instructors are having adobe connect classes for 1 to 2 hours.
- B. Student Services and Recruitment Report – Lisa Kirmer, VP of Student Services
- Current students/New students are working with advisors.
 - Recruiting – most of the staff working from home with a few going into the office to send out mail, etc.
 - One on one recruiting is continuing.
 - Recruitment has not slowed down.
 - Marketing department is getting out weekly updates.
 - Working on pre-recorded graduation speeches.
- C. Foundation Report – Mike Crouch, VP of Advancement
- Typical year allocation is \$175,000 – \$200,000. Anticipate that this year’s allocation may be almost half of a typical year because of the global situation.
 - A new fund has been started - the Wrangler Student Crises fund for students who have lost jobs or are in a financial bind this semester. A small committee will allocate those funds as they come in.
- D. College Report – President Dean Hollenbeck
- Utilizing ZOOM meetings so will purchase one contract.
 - Staff has really stepped up to the cause. They have done an excellent job.
 - The administration and faculty are concerned that the students get through with all they need.
 - COVID 19 act - \$328,000 from the CARES act – one half goes to support of the students. Want to develop a plan for the students in need. The other half will pay for expenses incurred because of the situation.
 - The board of regents is putting together a report, asking for data from the colleges’ expenses that would usually not incur. We may secure some funding through KBOR.
 - Summer enrollment is close to the same as enrollment last summer.
 - The order for institutions to be closed expires on April 30. Beginning May 4 students will hopefully come back in small groups for labs (9 or less). We will honor the 6 ft. rule.
 - Hope to have normal classes in the fall.
 - An opportunity for enrollment growth by using the teaching techniques we are using now.
 - Maintenance crew has been at work every day. Cleaning, disinfecting, painting, and doing usual summer jobs.

IX. ADJOURNMENT

Upon a motion made by Pat Wiederholdt to adjourn the meeting, seconded by Michelle Hammond, the meeting adjourned at 5:15PM.