

_____ **TWO Work Related References** (Required fields on FHTC application for admission)

_____ **OFFICIAL High School/GED transcript** (Submit to FHTC ADMISSIONS)

_____ **OFFICIAL College Transcript(s)** - ALL ATTENDED. (Submit to FHTC ADMISSIONS;
Electronic transcript from National Student Clearinghouse/Parchment accepted)

_____ **College Level ANATOMY & PHYSIOLOGY**

- Credit Hours – 5 to 8 from an accredited institution within 5 years of program start date
- Grade - minimum 'C'
- Are you currently taking A&P? Submit a Mid-Term grade signed & dated by your instructor; **PRINT** YOUR name on the document you submit. Your file will not move forward without this information.

_____ **TEAS/KAPLAN test scores** – **PLAN AHEAD!** Last FHTC Summer TEAS test date is **JUNE 23, 2021**.

- SCORES REQUIRED:
 - A minimum Adjusted Individual **TOTAL** Score of: **TEAS 58.7% or KAPLAN 59%** (Test must include all four categories)
 - A minimum **Individual READING** Score of: **TEAS 60.0% or KAPLAN 60%**
- **Submit ALL attempts.** A total of four test attempts will be allowed to achieve minimum scores in one test setting. If scores are not met within these four test attempts, the candidate must wait one year from their first test attempt in that series of four to test again.
- Test scores must be current within five years of program start date
- Test scores from other institutions are accepted

TEAS – We offer the TEAS Test through ATI via Proctorio every Wednesday morning at @ 8:30 a.m. (except March 24th and May 19th). This is a virtually proctored exam, allowing you to take the exam from nearly anywhere with a strong internet connection. To **SCHEDULE** your test, select the 'Schedule for the TEAS test' link at <https://www.fhtc.edu/admissions/testing-services/> (thru fhtc.edu) Complete & submit your information. **A confirmation email will be sent within 72 hours with additional instructions.**

- NOTE: A \$70 FEE (credit card only) will be collected thru www.atitesting.com **ON THE DAY OF YOUR TEST.**

KAPLAN – test not offered at FHTC.

_____ **CNA** - ACTIVE status; state of Kansas

_____ **Photo Identification** (Driver's License, Permanent Residency Card, etc.)

_____ **KBI Criminal History Record Search** (search instructions will be provided; \$20 fee)