

**November 9, 2020 – 4:00 PM  
Zoom Meeting**

**I. CALL TO ORDER**

Chair Ken Roemer, called the meeting to order at 4:02 PM.

**II. ROLL CALL**

Members present: Ken Roemer, Grant Riles, Pat Wiederholt, Brian Potter, Melissa Hall, Angie Gilpin  
Members absent: Michelle Hammond, Melissa Hall

**III. ADOPTION OF THE AGENDA**

Revision to the agenda

- Remove Items A & B from (V.) the Awards, Recognitions, Achievements

Upon a motion made by Grant Riles to accept the Agenda with the above revision, seconded by Angie Gilpin, the motion unanimously passed.

**IV. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

- DKMS – Delete Blood Cancer Door Drive – Monica Graves, HHS Division Chair  
FHTC held a Virtual Delete Blood Cancer Drive in October – 21 Donors signed up

**V. CONSENT AGENDA**

Grant Riles requested the minutes of the October 12, 2020 board meeting to be changed – Action from the executive session to change “President Dean Hollenbeck’s resignation letter – dated September 18, 2020” to “President Dean Hollenbeck’s Retirement effective June 30, 2021”.

Upon a motion made by Angie Gilpin to accept the Consent Agenda with the above change, seconded by Brian Potter, the motion unanimously passed.

**VI. ACTION ITEM**

A. Approval Financial Reports – Nancy Thompson, VP of Business Services

Upon a motion made by Grant Riles to accept the Financial Reports, seconded by Brian Potter, the motion unanimously passed.

B. Approval of Changes to the Institutional Guiding statements – Denise Gilligan, Director of Information Resources & Assessment

Upon a motion made by Pat Wiederholt to approve the changes to the Institutional Guiding Statements, seconded by Brian Potter, the motion unanimously passed.

C. Approval of Wrap Up and Retirement of the 2015-2020 Strategic Plan – Denise Gilligan

Upon a motion made by Brian Potter to approve the Wrap Up and Retirement of the 2015-2020 Strategic Plan, seconded by Pat Wiederholt, the motion unanimously passed.

D. Approval of the 2021-2025 Strategic Plan – Denise Gilligan

Upon a motion made by Angie Gilpin to approve the 2021-2025 Strategic Plan, seconded by Pat Wiederholt, the motion unanimously passed.

E. Approval to ratify the changes to the 2020-2021 Master Agreement Contract – President Hollenbeck  
Change to the notes sent in board packet – Remove Article 7 (Communication-Note taker) – IBB members did not vote on this to be changed in the Master Agreement.

Upon a motion made by Pat Wiederholt to approve the 2020-2021 Master Agreement with changes, seconded by Brian Potter, the motion unanimously passed.

F. Approval of changes to the FHTC Board of Trustees Bylaws – President Hollenbeck

Upon a motion made by Brian Potter to approve the changes to the FHTC Board of Trustees Bylaws, seconded by Grant Riles, the motion unanimously passed.

**VII. DISCUSSION ITEMS**

A. Performance Agreement Report – Lisa Kirmer, VP of Student Services

- Based on Academic Years 13-14-15.
- First three are goals are assigned to all institutions by KBOR
- FHTC determined the final three goals
- Funding is based on how many goals are met each year. FHTC met 4 of 6 goals which means we will receive 100% of new funding. However, there is no new funding.

B. President Search Committee – Chairman Ken Roemer

- Process of choosing the search committee members.

C. College Report – President Hollenbeck

- Continue to have students/employees wear masks
- Casey Wilson –Multimedia Instructor will be on KVOE’s Tech Talk
  - New equipment the program has received and editing the “The Cut”
- Moving forward with the construction on Phase 2 of the Culinary Remodel.
- Getting new air conditioners for the Southeast side of the main building. Money is coming out of Capital Outlay.
- Graduation has been cancelled. Encourage graduates to attend the Spring Commencement.

**VIII. ADJOURNMENT**

Upon a motion made by Pat Wiederholt, seconded by Brian Potter, the meeting adjourned at 5:25 p.m.

APPROVED: December 14, 2020

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Chair

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Clerk of the Board