
**December 14, 2020 – 4:00 PM
Zoom Meeting**

I. CALL TO ORDER

Chair Ken Roemer, called the meeting to order at 4:01 PM.

II. ROLL CALL

Members present: Ken Roemer, Grant Riles, Pat Wiederholt, Melissa Hall, Angie Gilpin, Michelle Hammond
Members absent: Melissa Hall, Brian Potter

III. ADOPTION OF THE AGENDA

Upon a motion made by Pat Wiederholt to accept the Agenda, seconded by Grant Riles, the motion unanimously passed.

IV. AWARDS, RECOGNITIONS, ACHIEVEMENTS

- Kendra Smith, Culinary Arts Instructor, earned a Master of Science in Health & Human Performance, December 2020 from Fort Hays State University.
- Program Highlight –Dental Hygiene Program - Amy Coffelt, Program Director of the Dental Hygiene Program
 - 1st year students – 15 students - in the clinic 8-10 hours a week
 - Class of 20-21 focusing on boards – 15 students 10-14 hours a week in clinic
 - Purchased new equipment with the cares act
 - External Suction Evacuator
 - Air purifier
 - ADEC Lexa Sterilizer
 - Air conditioning unit
 - New Axium software – clinic will be paper free
 - 94% pass rate for clinical boards from 2019-2020 class
 - 88% pass rate for written boards 2019-2020 class
 - Former students practicing in Alaska, Colorado, Florida, Kansas, Oklahoma, Tennessee
 - All former students are working in a Dentist office, even if they haven't passed their boards yet.

V. CONSENT AGENDA

Upon a motion made by Grant Riles to accept the Consent Agenda, seconded by Michelle Hammond, the motion unanimously passed.

VI. ACTION ITEM

- A. Approval Financial Reports – Nancy Thompson, VP of Business Services
- Have not moved monies to KNIP because checking account has higher rate of interest right now.
 - Increase to tuition right now because of 2nd trimester classes beginning at EHS
 - Adult Education funds – cash balance is lower compared to last year due to building expenses in June that fell in the “other” category

Upon a motion made by Pat Wiederholt to accept the Financial Reports as presented, seconded by Angie Gilpin, the motion unanimously passed.

- B. Approval of Changes to Policies 5.02, 5.09 and 5.22 – Rick Vilander, Technical Division Chair
- 5.02 Alpha - change is not very big, acknowledge there are legacy courses that do not fit the numbering pattern – added wording to recognize the legacy issue. New numbers will follow this policy.
 - 5.22 – Original wording was hard to understand using language out of the credit criteria
 - 5.09 – Primary change – statement “failing grade not approved unless by Dean of Instruction”. Contrary to what our practices are. Updated title to VP of Instructional Services

Upon a motion made by Pat Wiederholt to approve the changes, seconded by Angie Gilpin, the motion unanimously passed.

- C. Approval Kansas Homeland Security Region I Hazard Mitigation Plan – President Dean Hollenbeck
- In partnership with Lyon County Emergency Management
 - Approve yearly

Upon a motion made by Michelle Hammond to approve the Kansas Homeland Security Region I Hazard Mitigation Plan, seconded by Pat Wiederholt, the motion unanimously passed.

- D. Approval of the Presidential Search Committee – Chair Ken Roemer
- Divided the nominations into groups –
 - Board Positions -3
 - Leadership Team – 2 of 3
 - Directors/Deans – 2
 - Division Chair – 1
 - Students – 1
 - Alumni – 1
 - Community – 2
 - Search Committee Staff – 1

Chair Ken Roemer and Sandy Weeks, HR Director, will work together to fill these positions from the list of prospective members.

Upon a motion made by Pat Wiederholt to approve the list of prospective members and authorize Ken Roemer & Sandy Weeks to get commitments from 12 people from the list as presented for the Presidential Search Committee, seconded by Michelle Hammond, the motion unanimously passed.

VII. DISCUSSION ITEMS

- A. December Perkins Progress Report – Steve Loewen, VP of Instruction
- Activities in the first 5 months
- Getting a lot more involvement from the Student Success Center, Wrangler Rally Virtual , Student Campus visits
 - Integration of academics and CTE – developed 26 courses, 68 courses are being majorly revised to online or hybrid form
 - Faculty and staff are assessing students on the institutional outcomes
 - Special populations – special emphasis – offer tutoring services with extended hours

- Work-based learning – purchased a lot of equipment, involvement with internships
 - Post-secondary alignment – Garnett 2 faculty – increased enrollment
 - 2+2 agreement with Emporia State, Multimedia Design is moving forward
 - Career Clusters Consortium – wider range of HS involved due to being online
- B. Campus Security Report – Lisa Kirmer, VP of Student Services
- Annually – based on calendar year – 2019 year
 - Gives crime statistics – Main building & welding building together; downtown campus, Adult Ed Center and Garnett are reported separately
 - No crimes have been reported in any of the buildings
 - Largest part of the report is our Title IX policies. Mandatory Title IX Training yearly for employees, First year students take the Title IX Training.
- C. College Report – President Hollenbeck
- Congratulations from the President to Graduates on the website.
 - End of the semester is December 18th – No Graduation Service
 - Announcement for the President’s position has been sent out to the Chronicle of Higher Education and Higher Ed Jobs and going on KVOE and Emporia Gazette.
 - Construction Report
 - Finishing up Phase 1 of renovations to be complete January 4 for Chemistry Lab and Culinary Arts
 - Moving equipment into the new Culinary kitchen and classroom.
 - Equipment used for Phase 2 is being moved into the Phase 1 portion
 - Have received the Haas machine in Machine Tool Program and it is up and running.
 - College will be closed a few of the days during the Holidays and will be back open full time January 4.

VIII. ADJOURNMENT

Upon a motion made by Pat Wiederholt, seconded by Grant Riles, the meeting adjourned at 5:17 p.m.