

**August 9, 2021 - 4:00 PM  
Conference Room C & ZOOM Video**

**I. CALL TO ORDER**

Chair Pat Wiederholt called the meeting to order at 4:01 PM.

**II. ROLL CALL**

Members Present in Conference Room C: Brian Potter, Ken Roemer, Leslie Seeley, Pat Wiederholt  
Members Present by ZOOM: Michelle Hammond  
Members absent: Angie Gilpin

**III. ADOPTION OF THE AGENDA**

Upon a motion made by Ken Roemer to accept the Agenda as presented, seconded by Leslie Seeley, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

- A. Program Highlight – Garnett Automotive Program – Bret Pope and Larry Thompson, Instructors
- This is the 3<sup>rd</sup> year for the program.
  - Started with 20 students - 39 enrolled this year so far
  - Majority of students are high school
  - Tremendous support from school district and community
  - Garnett school district built the building and provided all tools

**VI. CONSENT AGENDA**

Upon a motion made by Leslie Seeley to approve the Consent Agenda, seconded by Ken Roemer, the motion unanimously passed.

**VII. ACTION ITEMS**

- A. Approval of Financial Reports – President Caron Daugherty
- Received CARES Act funding used to discharge student debt - \$95,584.96
  - Received MOE Equipment funds - \$619,285.71
  - Received CARES Act funding for lost revenue for lower enrollment in FY21 -\$446,478.17
  - CARES ACT/ARP ACT Grants – Distributed \$83,600 in aid to students enrolled in Summer 2021

Upon a motion made by Ken Roemer to approve the Financial Reports as submitted, seconded by Brian Potter, the motion unanimously passed.

**VIII. DISCUSSION ITEMS**

- A. FY'22 Perkins Local Grant – Steve Loewen, VP of Instruction
- Increased funds this year
  - Being involved more with KS Works
  - Have been developing curriculum every year
  - Developing student learning outcomes – faculty and staff assessing students

- Purchasing equipment for 7 programs – work-based learning
- Professional Development activities for faculty and staff
- About 20 MOU’s with area high schools – dual credit
- B. President’s Report – President Caron Daugherty
  - Engagement Plan Updates
    - Internal: Began 1:1 Conversations July 26
      - ❖ 23 conversations July 26 – August 6
      - ❖ Extraordinary experience: pride, values, culture, barriers, needs, opportunities
    - External: Community Engagement
      - ❖ Tour of Dynamic Discs
      - ❖ Meeting with Representative Schreiber
      - ❖ The Hot Seat at Coffee with the Chamber
  - Summer Activity
    - Chef Smith and K-State Extension Office held a Kids’ Cooking College – July 21-23
    - Ice Cream Social for staff – July 27
  - Facilities Improvements
    - Entry to Graphic Arts Printing Lab
    - Administration Hall stairwell
    - Dental Assisting Lab Wall Reinforcement
    - Declutter and clean 3 Mezzanines
  - Policy 4.07 Safety & Security – Communicable Diseases
    - A procedure for face masks was added to this policy:  
**PROCEDURE: Face Mask Procedure**  
FHTC requires face masks in the event of a respiratory pandemic or epidemic as identified by Lyon County Public Health, Kansas Department of Health and Environment and/or the Center for Disease Control and Prevention.  
Employees, students, and visitors must wear face masks over their mouths and noses in all indoor spaces on college property unless alone in their own private offices or workspaces. Employees, students, and visitors who do not comply with this procedure will be asked to leave campus until properly masked. Those who continue to violate the procedure may be subject to further disciplinary action including suspension, expulsion, or termination.  
Required masking is contingent on the transmission status as defined by the Center for Disease Control and Prevention. Masks will be required when the transmission status is substantial or high. The requirement will be reviewed weekly and rescinded when Lyon County is no longer in substantial or high transmission status according to the [Center for Disease Control and Prevention](#).  
**Effective Date: August 10, 2021**

**IX. RECESS**

Upon a motion at 4:37 PM to go into recess for 15 minutes by Ken Roemer, seconded by Leslie Seeley, the motion unanimously passed.

**X. ADJOURNMENT**

Upon a motion made by Leslie Seeley, seconded by Ken Roemer, the meeting adjourned at 5:45 PM.