

**October 11, 2021 - 4:00 PM
Conference Room C & ZOOM Video**

I. CALL TO ORDER

Chair Pat Wiederholt called the meeting to order at 4:00 PM.

II. ROLL CALL

Members Present in: Ken Roemer, Leslie Seeley, Pat Wiederholt, Angie Gilpin
Members Present by ZOOM: Michelle Hammond, Brian Potter
Members absent: none

III. ADOPTION OF THE AGENDA

Upon a motion made by Leslie Seeley to accept the Agenda as presented, seconded by Ken Roemer, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

- A. Katherine Morgan, Dental Hygiene Director, is the first recipient of the first Foundation Faculty Development Fund.
- B. *The Chronicle of Higher Education* recognized FHTC as the top 2-year college in the nation with the overall completion rate of 76.3%.
- C. Nicole Freeland accepted a position on the Plumb Place Board of Directors
- D. Seng Souphanh, an Adult Education Student from Laos, attained her U.S. Citizenship.
- E. Presenters at the Annual 2021 Kansas Business Education Association Conference – Lori Moore, BUS Instructor and Arts/Information Technology Divisions Chair, Kim Dhority, Dean of Instructional Services, and Steve Loewen, VP of Instruction
- F. 2021 Kansas Council for Workforce Education Statewide Award Recipients – Dr. Dean Hollenbeck, former FHTC President “Leadership Inside the Field” and Steve Loewen, VP of Instructional Services, “Exemplary Service”
- G. Program Highlight – Multimedia Design Program – Casey Wilson, Instructor

VI. CONSENT AGENDA

Upon a motion made by Ken Roemer to approve the Consent Agenda, seconded by Michelle Hammond, the motion unanimously passed.

VII. ACTION ITEMS

- A. Approval of Financial Reports – Nancy Thompson, VP of Business Services
 - Cash flow is strong – largely due to CARES Act funds for lost revenue and discharge of student debt and receiving Maintenance of Effort (MOE) funds from the State
 - Accounts Receivable balance was reduced due to receiving Financial Aid funds for the Fall
 - Accounts Payable balance is showing expenses from last fiscal year which have been covered within current year grant funds

- Monthly expenses are higher than this time last year. Majority of the difference is because of equipment expenses through the Maintenance of Effort (MOE) funds from the State.
- Kansas Promise Act – received additional \$40,000 in revenue from the State.
- Lyon County Commission Grant – granted \$60,000 from the Lyon County Commission to be used for the Division of Technology
- Student funding – will be distributed to UG students enrolled this week – each UG student will receive \$160 per credit hour. Will use \$40,000 from institutional funds as well.

Upon a motion made by Leslie Seeley to approve the Financial Reports, seconded by Brian Potter, the motion unanimously passed.

B. Approval to change Fire Watch Policy #4.09 to \$4.10 – President Caron Daugherty

Upon a motion made by Angie Gilpin to approve the number change of Fire Watch Policy #4.09 to #4.10, seconded by Ken Roemer, the motion unanimously passed.

C. Approval of FY23 Academic Calendar – Steve Loewen, VP of Instructional Services

Upon a motion made by Leslie Seeley to approve the FY23 Academic Calendar, seconded by Ken Roemer, the motion unanimously passed.

VIII. DISCUSSION ITEMS

- A. Security Report – Lisa Kirmer, VP of Student Services
- B. FY21 Perkins Report – Steve Loewen, VP of Instructional Services
- C. High School MOU Report – Kim Dhority, Dean of Instructional Services
 - Reviewed a list of all high schools and the courses offered for Dual Credit with FHTC
 - Explained Out of Service Area Contracts
- D. President’s Report – President Caron Daugherty
 - Board Prep Planning and Processes
 - Decisions for future months
 - November Consent Agenda: MOUs for concurrent enrollment
 - November Proposal/Decision: Board Management System
 - First Reading of Board Management System
 - Cloud based system that manages the process for board meetings (agenda & minutes)
 - Aligns the Strategic Plan to Board items and decision-making
 - Aligns Board approval items to strategic plan actions
 - Access built-in surveys and polls
 - Engagement Plan Updates

IX. ADJOURNMENT

Upon a motion made by Leslie Seeley, seconded by Angie Gilpin, the meeting adjourned at 5:43 PM.