
**December 13, 2021 - 4:00 PM
Conference Room C**

I. CALL TO ORDER

Chair Pat Wiederholt called the meeting to order at 4:00 PM.

II. ROLL CALL

Introduction of new Board Member – Amanda Dreasher

Resolution in Appreciation for Service – Michelle Hammond has resigned from the Board due to moving out of state.

Members Present: Leslie Seeley, Pat Wiederholt, Angie Gilpin, Ken Roemer, Brian Potter

III. ADOPTION OF THE AGENDA

Upon a motion made by Leslie Seeley to accept the Agenda, seconded by Amanda Dreasher, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

A. Letter from KACROA – Lisa Kirmer

B. Program Highlight – Library – Denise Gilligan, Director of Information Resources and Assessment

VI. CONSENT AGENDA

Upon a motion made by Leslie Seeley to approve the Consent Agenda, seconded by Amanda Dreasher, the motion unanimously passed.

VII. ACTION ITEMS

A. Approval of Financial Reports – Nancy Thompson, VP of Business Services

- a. Revenue - Third trimester Emporia High Gen Ed courses Tuition & Fees
- b. Expenses - Boiler replacement and HVAC repairs
- c. 20% of Maintenance of Effort Grant left to spend
- d. Spent \$30,000 in November of the Cares Act

Upon a motion made by Angie Gilpin to approve the Financial Reports, seconded by Brian Potter, the motion unanimously passed.

B. Approval of Changes to Policy 3.13 Human Resources-Benefit Plans – Nancy Thompson, VP of Business Services

- a. Wording changes - “contract” changed to “Master Agreement”, “Flex & fringe changed to Cafeteria Plan”
- b. Wording to match KPERS policy

Upon a motion made by Ken Roemer to approve the changes to Policy 3.13 Human Resources-Benefit Plans, seconded by Leslie Seeley, the motion unanimously passed.

- C. Approval of Changes to Policy 3.11.15 Human Resources-Paid Holidays – President Caron Daugherty

Upon a motion made by Leslie Seeley to approve the changes to Policy 3.11.15 Human Resources-Paid Holidays, seconded by Brian Potter, the motion unanimously passed.

VIII. DISCUSSION

- A. December Perkins Report – Steve Loewen, VP of Instruction
- B. President’s Report

IX. EXECUTIVE SESSION

- A. Pursuant to K.S.A. 75-4319(b)(4) Confidential Data relating to Financial Affairs

Upon a motion made by Angie Gilpin to go into Executive Session with President Daugherty and the Executive team in attendance for 20 minutes and the regular session to resume at 5:28 p.m., seconded by Ken Roemer, the motion unanimously passed.

The regular session was called back to order by Chair Pat Wiederholdt at 5:28 p.m. with no action required from the executive session.

X. ADJOURNMENT

Upon a motion made by Ken Roemer, seconded by Amanda Dreasher, the meeting adjourned at 5:29 p.m.